

Guidelines for Effective Use and Maintenance

- **Fuel:** Ensure the refrigeration unit maintains an adequate amount of fuel and does not run low or out. This will incur a billable service call to prime and start the unit and possibly replace fuel filters due to debris. If the unit is run out of fuel, promptly turn the unit into the off position to avoid additional repairs to the starter and battery. **Please turn the unit off prior to refueling.**
- **Battery:** Please ensure the refrigeration unit is turned on and runs for at least 15 minutes every three days to ensure the battery maintains a good charge. Failure to do so may incur a billable repair to replace batteries or jump the unit off.
- **Lights:** Please ensure all lights are properly checked with each use of the trailer, timely replacement of any out lights are the Lessee's responsibility.
- **Tires/brakes:** Please ensure all tires and brake lines are checked with each use of the trailer, any damaged tires must be immediately reported with photographs in order to be considered for reimbursement, any damaged tires/ brake lines will be billed back to the lessee. If tires/brakes are in need of replacement, please call the service in during normal business hours to 404-430-5058
- **PM/FHWA Inspections:** Lessee agrees to make trailers available at the request of Southeast Utility Trailer to perform routine PM's and FHWA Inspections if the contact states it is the responsibility of the Lessor.
- **Reporting:** Please ensure mile and hourly readings are reported to Southeast Utility Trailer monthly.
- **Fluid and Oil:** Ensure fluid and oil levels are checked daily to ensure there are no leaks, malfunctions or service needs of the refrigerated unit.
- **Repairs:** Lessee acknowledges to need to routinely check for holes or cuts in the roof, kemlight/versitex or composite sidewall of leased equipment and make any repair made or needed known to Southeast Utility Trailer as soon as possible.
- **Bulkhead:** Ensure the bulkhead is free of debris to maintain good airflow and unit functionality.
- **Doors:** Ensure the doors to the refrigerated unit are closed while the unit is running. Failure to do so may result in a billable service event. **Common alarms that will prompt if the unit is running with the doors open: Undesired setpoint, Frozen Evap, out-of-range.**
- **Loading:** Ensure the refrigeration unit is switched in the off position prior to loading but after reaching the desired setpoint for the load. This helps ensure hot outside air

isn't drawn into the trailer causing the evap coils to freeze up. **If after loading the unit isn't running properly please attempt to run a manual defrost prior to calling in a service event.**

- **Set Point:** Ensure the trailer is ran to the setpoint prior to loading, refrigerated trailers will not pull the temperature down accurately if it is loaded with product prior to reaching the desired setpoint.
- **Repair Approval:** Lessee must be granted permission by Southeast Utility Trailer prior to making any repairs that may be reimbursed.
- **Down-Time:** Southeast Utility Trailer is not responsible for downtime, product or loads lost due to equipment malfunctions.
- **Service Dispatch:** While Southeast Utility Trailer will make every effort to make quick and efficient repairs, we cannot guarantee a timeframe in which service can be completed unless the lessee makes the units available at one of our service locations. Any normal repairs called into after-hours service may incur a billable event.
- **Contact:** Refrigerated units should be monitored hourly while in use.

Lessee hereby agrees to the above guidelines and understands not abiding by said guidelines may incur billable events.

Company Name

Contact Name

Contract Number

Date

Signature